Republic of the Philippines
Office of the Solicitor General

Request for Quotation

Date: October 16, 2024
Quotation #: PS 024-10-202
ABC:

To:
Tel. No.:
Fax No.

Attention:

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. DJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	**Procurement of Parts for Repair of ICT Equipment:** **EXCHANGE ROLLER KIT** Technical Specification Compatible to **Canon Image Formula DR-G1100** Orginal; Heavy Duty For Document Scanner with SN: GG414554 SN: GG417059	2	set		
	Compatible to **Canon Image Formula DR-G2110** Orginal; Heavy Duty For Document Scanner with SN: JG201120 SN: 21JG409376 SN: 21JG410981 SN: 21JG409372 SN: JG410092 SN: 21JG410985 SN: 21JG410980	14	set		
	Note: Supplier must warrant that in case of defective delivered item upon usage of end-user, it will be subject replacement.The Technical specification are minimum only. **(Price Vat-Included)**				

Delivery Period:
Warranty:
Price Validity

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:
1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
a. [ ] Mayor's / Business Permit;
b. [ ] PhilGEPS Registration Number: _____ Membership: [ ] Platinum [ ] Red
c. [ ] Notarized Omnibus Sworn Statement is required; (for SVP with ABC of Php 50,000.00 and above)
d. [ ] Income / Business Tax Return is required; (for SVP with ABC of Php 500,000.00 and above)
e. [ ] Updated Tax Clearance Certificate
f. [ ] Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

JOSEPHINE C. ALCASAREN / SONNY S. BERMUDEZ /ANGELITO E. FRIAS
SIGNATURE OF CANVASSER

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to: rfq.osgprocurement@gmail.com / osg.procurement@yahoo.com

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